

LUTHERAN WOMEN'S MISSIONARY LEAGUE SOUTH DAKOTA DISTRICT

(Hereafter LWML SD District)

STANDING RULES

September 2018

CHRISTIAN LIFE HONORARIUM

The presenter for the LWML SD District Christian Life Workshops will receive a \$500.00 honorarium. (Revised September 2015)

CHRISTIAN LIFE WORKSHOP

Two offerings are taken at the LWML South Dakota District Christian Life Workshops; one is designated for workshop expenses, while the other is a freewill offering for lunch expenses. Any excess for either offering will be designated for the mission goal (mites). (Revised January 2010)

An LWML SD District counselor or workshop presenter may do the closing prayer. (Revised September 2015)

CHRISTIAN RESOURCES COMMITTEE

The Christian Resources Committee shall have a booth at LWML SD District conventions, retreats, and Christian Life workshops. (Revised May 2016)

CONVENTIONS

The South Dakota District of the Lutheran Church—Missouri Synod

When invited, the LWML SD District President may provide an informational display at the convention of the SD LCMS. This would include the costs involved. (Revised January 2018)

LWML SD District

The LWML SD District Convention shall be held two (2) consecutive days in May or June in even-numbered years. (Revised October 2005)

Convention offering #1 is given for District grants or mites and offering #2 is decided by the Executive Committee. (Revised January 2010)

Honorariums are \$150.00 for Keynote Speaker and \$150.00 for LWML representative. Amount may be adjusted with Executive Committee approval. (Revised 2018)

Honorariums may be paid to invited speakers at District conventions or retreats. The dollar amount will be determined by the Executive Committee. (Revised September 2014)

Young Woman Representative(s) for District conventions shall follow age guidelines for LWML. (Revised September 2012)

Convention registration and/or meal packages refunds may be made to Convention registrars at the discretion of the Executive Committee. The refund will be paid by the District Treasurer. (Revised September 2014)

LWML

The LWML South Dakota District will send to LWML conventions these LWML SD members in the following rotation:

- Beginning 2009: Vice President of Gospel Outreach, Vice President of Christian Life, Treasurer, and Secretary; travel and registration expenses to be paid by the LWML SD.
- 2019 Convention: Vice President of Special Focus Ministry, Vice President of Communication, and Financial Secretary; travel and registration expenses to be paid by the LWML SD District. (Revised January 2018)
- President, Jr. Counselor, and one or more Young Woman Representative will attend all conventions. President's expenses are fully paid by the LWML SD except for her travel which is covered by the LWML. Jr. Counselor and Young Woman Representative(s) expenses are fully paid by the LWML SD District.
- Alternate Transportation: If you plan to drive or travel other than by plane or bus, your voucher must include a copy of an electronic map program (Example: MapQuest) showing your round trip mileage and copy of the lowest cost round trip airfare booked at least a month in advance. If you are traveling by car, you may receive round trip mileage per district guidelines up to the lowest cost airfare. (Revised January 2010)
- Identifier for LWML SD District delegation shall be the pheasant feather cross for delegates paid by zone. The Young Woman Representative(s), District President, and Jr. Counselor identifiers will be paid for by district. (Revised September 2018)

DISTRICT LWML FUNCTIONS

Only LWML material, items pre-approved by the LWML SD District EC and pre-approved Christian bookstores or Recognized Service Organizations are allowed to sell at District LWML functions. (Revised September 2018)

DISTRICT LWML EQUIPMENT

The laptop computer and projector purchased by the LWML SD District will be kept by the LWML SD Vice President of Communication. If the projector is used at a zone or society function it must be operated by an LWML SD Executive Committee member. (Revised January 2012)

DISTRICT LWML PRESIDENT TRAVEL EXPENSES

Zones are to be encouraged to pay the expenses for the District President or her representative to visit their Zone; if it is not possible for the Zone to pay her expenses then the District President or her representative may submit her expenses to the District for reimbursement. (Revised September 2018)

FISCAL POLICIES FOR ELECTED OFFICERS AND APPOINTED CHAIRMEN

District pays for board meetings, conventions, and retreats for elected officers, district counselors, appointed committee chairmen, and those authorized by the President to attend these functions. (Revised September 2018)

Payment of \$.40 per mile will be paid for travel on LWML business. (Revised September 2018)

Receipts for bills are to be included whenever possible.

Motel Rooms: Based on two to a room, (up to four encouraged); District pays ½ if spouse accompanies. (Revised January 2010)

Meals: At group meals, the District Treasurer pays for meals of all elected officers, district counselors, and those authorized by the President to be at the meeting and includes tip. Zone Presidents pay the District and present a bill to their Zone. (Revised September 2018)

GRANTS (Revised 2001)

1. No grants are to be allowed that necessitate a permanent subsidy from the funds of this District.
2. No grants shall cover deficits or shortages in the South Dakota District of the Lutheran Church—Missouri Synod (LCMS) Treasury. (Revised September 2018)

3. The amount of the approved grants shall be determined by the convention voting assembly on the basis of estimated income for the current membership. (Revised September 2018)
4. Additional cash grants may be paid from available funds, in amount to be determined by the convention.
5. No grants shall be paid with borrowed funds.
6. After grants have been paid, the responsibility of the LWML SD District ceases. (SD LWML wording changed in September 2013)
7. The deadline for submitting South Dakota grant proposals to the Vice President of Gospel Outreach is August 31 preceding District Convention. (Revised September 2003. Moved to the grants paragraph instead of its own paragraph September 2013)

GUIDELINES FOR DISTRICT EVENTS

Guidelines should be updated following each retreat, workshop, or convention and submitted to the LWML SD District President. (Revised September 2018)

MEMORIALS

The LWML SD District will give a \$25.00 memorial to LWML in the event of the death of one of the following: current board member, current board member's spouse, or past District President. (Revised September 2012)

MITE BOX MONIES

Seventy-five (75) percent of mite monies remain in the District and twenty-five (25) percent is sent to LWML. (Revised September 2001)

An offering for mites will be received at District Retreats. (Revised January 1987)

LUTHERAN WOMAN'S QUARTERLY AND HILITES

District remits monies for *Lutheran Woman's Quarterly* subscriptions to LWML. Societies are encouraged to send voluntary remittance to District of \$5.00 per bulk subscription and \$6.50 per single subscription per year. (Revised January 2012)

Voluntary payment by societies for *HiLites* is \$1.50 per LWML member per year. (Revised September 1999)

SOCIETIES

The date of application shall be considered the date of certification of a new society. (Revised May 1993)

All societies will receive mailings and/or emails concerning LWML SD District events.
(Revised September 2018)

STATE FAIR

At the Board meeting immediately following the State Fair, the Gospel Outreach Committee will recommend honorariums for workers at The Puppet Place. (Revised September 2003)

STUDENT ENDOWMENT FUND

The former Jo Carmen Deaconess Scholarship is directed to the South Dakota District LCMS Student Endowment Fund and administered by the District LCMS Office.
(Revised January 1990)

Since this is an ongoing mission grant of the LWML SD, \$1,000 will be given yearly.
(Revised January 2018)